



DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
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WASHINGTON NAVY YARD DC 20398-5540

Canc frp: Mar 01

REFER TO:

COMSCNOTE 5214
N002
5 May 2000

COMSC NOTICE 5214

Subj: CONSOLIDATED INDEX OF RECURRING REPORTS

Encl: (1) List of Recurring Reports
(2) List of Canceled Reports

1. Purpose. To provide a consolidated index of recurring reports.
2. Information. It is the responsibility of each code to become familiar with the cognizant requirements listed in this index. Enclosure (1) provides a list of controlled reports applicable to Military Sealift Command (MSC) commands and ships. Enclosure (2) provides a list of canceled reports that no longer require submission/collection. The list is compiled to comply with prescribed DOD and Navy reports management practices.

3. Organization of Index

a. The reports are grouped by agency and by major subject identification codes to coincide with Navy Standard Subject Identification Codes prescribed in SECNAVINST 5210.11D. Within the subject grouping the reports are arranged in the numerical sequence of the assigned reports symbol.

b. The frequency code column indicates the frequency of submission:

A.....Annual	DDaily	TRA.....Thrice Yearly
A.....As Required	M.....Monthly	TRITriennially
BI.....Biennially	QQuarterly	WWeekly
BMBimonthly	SSituation	X.....See Directive
BWBiweekly	SASemiannual	*.....Every 3rd Voyage

c. Entries in the "ORIG CODE" column indicate the organizational segment having functional accountability of the reported information.

5 May 2000

4. Reports Control Symbols. All approved reporting requirements are assigned a reports control symbol by the requiring command. These symbols indicate official clearance of the report as required by the Navy Reports Management Program; recurring reporting requests not having such a symbol should be challenged.
5. Errors and Omissions. Although the data contained in enclosures (1) and (2) has been compiled with care, errors and omissions may exist. Notify N0021 when there are any necessary changes (i.e., additions, deletions, corrections).
6. Cancellation Contingency. This notice will remain in effect until canceled by a superseding notice.

/S/

A. M. HARTLAUB
Flag Secretary

Distribution:

COMSCINST 5215.5

List I (Case A, B, C)

SNDL 41B (MSC Area Commands)
41C (NFAF East/West)
41D (MSC Offices)
41E (APMC)
41J (OICMILDEPTs)
41K (COMAPSRON FOUR)
41L (COMPSRONs)
41M (MSC TAGOS Project Office & Detachment)
T-100 (Masters, civil service manned ships)
T-102 (Masters & operators, contract-operated FSS)
T-103 (Masters & operators, contract-operated TAGOS)
T-104 (Masters & operators, MPS)
T-105 (Masters & operators, LMSRs)
T-106 (Contract-operated Prepositioning Ships)

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
JCS-MSC-2 4610	SEALIFT CARGO REQUIREMENTS	PM5	M	DD 1862	OPNAV 4600.17C	SHIPPER SERVICES
JCS-MSC-4 4610	SUMMARY OF SEALIFT REQUIREMENTS, CAPABILITIES AND PROPOSED SPACE ASSIGNMENTS-CARGO	PM5	M	MSC 4610/23	OPNAV 4600.17C	SNDL: 41A
JCS-MSC-6 4610	CARGO SPACE UTILIZATION	PM5	M	PRESCRIBED FORMAT	OPNAV 4600.17C	SNDL: 41A
JCS-MSC-9 4610	PRELIMINARY ANNUAL FISCAL REPORT OF MSC OCEAN TRANSPORTATION REQUIREMENTS-CARGO	PM5	A	DD 1862	OPNAV 4600.17C	SHIPPER SERVICES
JCS-MSC-10 4610	ANNUAL FISCAL REPORT OF MSC OCEAN TRANSPORTATION REQUIREMENTS-CARGO	PM5	A	DD 1862	OPNAV 4600.17C	SHIPPER SERVICES
MSC 3040-3 MIN: CONSIDERED	ACCIDENT REPORT FOR CLAIM PURPOSE (USNS ONLY)	PM5	S	MESSAGE, LETTER	COMSC 3121.9A	MSC TANKERS, CONTRACT-OPERATED SHIPS
MSC 3061-1	NATIONAL DEFENSE EXECUTIVE RESERVE QUARTERLY TRAINING REPORT	N12	Q	N/A	COMSC 3061.1B	MSC TRAINING OFFICER
MSC 3061-2	NATIONAL DEFENSE EXECUTIVE RESERVE ANNUAL REPORT	N12	A	N/A	COMSC 3061.1B	ANY TRAINING OFFICER
MSC 3100-4 MIN: CONSIDERED	STRATEGIC PETROLEUM RESERVE (SPR) INCIDENT REPORT	PM5	S	MESSAGE	COMSC 3100.3B	MASTERS OF TANKERS UNDER CHARTER TO MSC
MSC 3100-5	COMBINED SERVICE (CS) PORT PERFORMANCE REPORT	N3/5	S	MESSAGE	COMSC 3121.9A	COMSCLANT, COMSCFE
MSC 3110-2	ACQUISITION AND/OR TRANSFER OF USNS SHIPS	PM4	S	MESSAGE	COMSC 3110.2D	MSC AREA COMMANDS
MSC 3110-3	QUARTERLY SUMMARY OF MSC CHARTERED SHIPS	PM3	Q	PRESCRIBED FORMAT	COMSC LTR M341/SMB OF 4 FEB 63	COMSC
MSC 3110-4	MSC CONTROLLED FLEET SHIP INVENTORY REPORT	PM5	M	CHART	COMSC 3110.3A	COMSC
MSC 3120-11	REPORT OF MATERIAL CONDITION OF SHIPS IN REDUCED OPERATIONAL STATUS	N3/5	S	MESSAGE	COMSC 3121.9A	MSC AREA COMMANDS, SUBAREA COMMANDS AND MSC OFFICES
MSC 3120-12	CHANGE IN STATUS REPORT	N3/5	S	MESSAGE	COMSC 3121.9A	MSC AREA COMMANDS, SUBAREA COMMANDS AND MSC OFFICES

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
MSC 3120-13	REPORT OF TANKER DELAYS OR ANTICIPATED DELAYS	PM5	S	TELEPHONE/ MESSAGE/ LETTER	COMSC 3121.9A	MSC TANKERS, CONTRACTED-OPERATED MSC TANKERS, MSC REPS
MSC 3123-7 MIN: CONSIDERED	REPORT OF SHIP SCHEDULE FOR PANAMA CANAL TRANSIT	N3/5	S	MESSAGE	COMSC 3121.9A	MSC AREA COMMANDS, SUBAREA COMMANDS AND MSC OFFICES
MSC 3123-8 MIN: CONSIDERED	TANKER PREARRIVAL REPORT	PM5	S	MESSAGE	COMSC 3121.9A	MSC TANKERS, CONTRACT-OPERATED MSC TANKERS, TANKERS UNDER CHARTER TO MSC
MSC 3123-9	MSC MOVEMENT REPORT	N3/5	S	MESSAGE	COMSC 3120.2D, 3123.5J, 3121.9A	MSC CIVIL SERVICE MANNED SHIPS, CONTRACT-OPERATED MSC TANKERS, ALL MSC TIME-VOYAGE, CONSECUTIVE VOYAGE, BOAT CHARTER
MSC 3123-12 MIN: CONSIDERED	CASUALTY REPORTS (CASREP)	N3/5	S	MESSAGE	COMSC 3120.2D, 3121.9A	MSC CONTROLLED SHIPS
MSC 3123-14 MIN: CONSIDERED	SUEZ CANAL PRETRANSIT REPORT	PM5	X	MESSAGE	COMSC 3121.9A	MSC CIVIL SERVICE MANNED SHIPS, CONTRACT-OPERATED TANKERS AND OPERATORS
MSC 3171-1	PORT & TERMINAL INFORMATION REPORT	PM5	S	MSC 3171/1	COMSC 3121.9A	MSC TANKERS, CONTRACT-OPERATED MSC TANKERS, TANKERS UNDER CHARTER TO MSC
MSC 3180-1	MSC REFUELING-AT-SEA OPERATIONAL REPORT	PM5	S	LETTER	COMSC 3180.2J	MSC TANKERS, CONTRACT-OPERATED MSC TANKERS, TANKERS UNDER CHARTER TO MSC
MSC 3180-2	REFUELING-AT-SEA EQUIPMENT AND MATERIAL REPORT	PM5	S	MSC 3180/2	COMSC 3180.2J, 3121.9A	MSC TANKERS, CONTRACT-OPERATED MSC TANKERS, TANKERS UNDER CHARTER TO MSC
MSC 4020-2	ULLAGE REPORT	PM5	S	MSC 4020/2	COMSC 3121.9A, 4700.2F	MSC TANKERS, CONTRACT-OPERATED MSC TANKERS, TANKERS UNDER CHARTER TO MSC
MSC 4020-3 MIN: CONSIDERED	TANKER LOADING REPORT	PM5	S	MESSAGE	COMSC 3180.2J, 3121.9A	MSCREP
MSC 4020-4 MIN: CONSIDERED	TANKER DISCHARGE REPORT	PM5	S	MESSAGE	COMSC 3180.2J, 3121.9A	MSCREP

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
MSC 4020-13	REPORT OF CARGO CONTAMINATION	PM5	S	MESSAGE/ LETTER/TELE	COMSC 3121.9A	TIME CHARTERED TANKERS
MSC 4020-18	TANKER VOYAGE REPORT	PM5	S	MSC 4020/18	COMSC 3121.9A	TIME CHARTERED TANKERS
MSC 4020-31 MIN: CONSIDERED	MSC OIL RETENTION REPORT	PM5	S	MESSAGE	COMSC 3121.9A	TIME CHARTERED TANKERS
MSC 4060-1	REPORT OF SUBSISTENCE RETURNS	N4	Q	MESSAGE	COMSC 4000.2A	SNDL: T-100
MSC 4330-4	SHIP REPAIR FACILITY SURVEY REPORT	N10	S	MSC 4330/26	COMSC 4330.21D	SNDL: 41B
MSC 4330-29	CONTRACT DISCREPANCY REPORT	PM4	S	MSC 4330/28	CONTRACT SEALIFT & TAGOS	SNDL: T-102, T-103
MSC 4340-1 MIN: CONSIDERED	CONFISCATION OF GOVERNMENT PROPERTY BY FOREIGN GOVERNMENT	PM5	S	MESSAGE	COMSC 3121.9A	SNDL: T-100; TIME CHARTERED TANKERS
MSC 4355-1	JOINT SURVEY REPORT FOR SHIP DELIVERY/REDELIVERY	N3/5	S	MSC 4355/1 THRU 4355/1J	COMSC 3121.9A	SNDL: 41B
MSC 4355-2	REPORT OF SHIP DELIVERY/REDELIVERY	N3/5	S	MSC 4355/2	COMSC 3121.9A	SNDL: 41B, 41C, 41D
MSC 4360-1	REPORT OF STRIKE OR WORK STOPPAGE	N3/5	S	MESSAGE	COMSC 4360.1C	SNDL: 41B
MSC 4365-6	CONTRACT CLAIMS REPORT	N101	Q	PRESCRIBED FORMAT	COMSC 4365.7B; NAPS 5233.90; 5232.6	SNDL: 41B, 41C, 41D3
MSC 4400-7	FINANCIAL ACCOUNTABILITY IN FOOD SERVICE OPERATIONS	N4	Q	MESSAGE	MESSAGE	AREA COMMANDERS
MSC 4441-16	ALLOWANCE LIST CHANGE DATA	N4	S	NAVSUP 1220	COMSC 4700.2F	SNDL: T-100
MSC 4443-2	INSPECTION & ANNUAL PHYSICAL INVENTORY REPORT	N4	A	LETTER	COMSC 4000.2A	SNDL: 41B, 41C, 41D3
MSC 4500-1	REPORT OF CONDITION & DISPOSAL INSTRUCTIONS FOR MSC MATERIAL	N4	S	MSC 4500/1	COMSC 4000.2A	SNDL: 41B
MSC 4610-37	DRY CARGO SHIP SPACE AVAILABILITY REPORT	PM5	S	MESSAGE	COMSC 3121.9A	MSCREP (LOADING ACTIVITY)
MSC 4610-63 MIN: CONSIDERED	CARGO EXCEPTION REPORT	PM5	S	MSC 4610/63 & MESSAGE	COMSC 3121.9A	SNDL: T-100
MSC 4610-71	VIPS STATUS REPORT	PM5	D	MESSAGE	COMSC 3121.9A	SNDL: T-100
MSC 4610-84	REPORT OF PERFORMANCE OF COAL CARRYING SHIPS	PM5	S	MESSAGE	COMSC 4610.29C	SNDL: 41B
MSC 4610-86	VESSEL LAYTIME ENTITLEMENT/USE UNDER COAL AGREEMENTS	PM5	S	MESSAGE	COMSC 4610.29C	SNDL: 41B
MSC 4610-87	DRY CARGO REPORT (VIPS)	PM5	TRI/W	AUTODIN	COMSC 3121.9A	SNDL: 41B, 41C

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
MSC 4610-89	LOCATION AND STATUS REPORT (VIPS)	PM5	D	AUTODIN	COMSC 3121.9A	SNDL: 41B, 41C
MSC 4610-90	PROJECTED SHIP ARRIVALS REPORT (VIPS)	PM5	TRI/W	AUTODIN	COMSC 3121.9A	SNDL: 41B, 41C
MSC 4650-13 MIN: CONSIDERED	MASTER'S REPORT OF FAILURE TO JOIN	N12	S	MESSAGE	CMPI 4651.5	SNDL: T-100
MSC 4700-5	REPORT OF MSC SHIPS DEPARTING WITH UNCLEAN CARGO SPACES	PM5	S	MESSAGE	COMSC 3121.9A	MSCREP (PORT OF DISCHARGE)
MSC 4700-15	WEEKLY STATUS REPORT FOR SHIPS IN REGULAR OVERHAUL, MID-TERM AVAILABILITY & EXTENDED MAINTENANCE PERIODS	PM4	W	MESSAGE	COMSC 3540.6, 3121.9A	PORT ENGINEER OF SHIP
MSC 4710-2	DRYDOCK REPORT	PM4	S	NAVSEA 9997/1	COMSC 3121.9A, 4700.2F, 3540.6	PORT ENGINEER OF SHIP
MSC 4720-2	TRANSALT	PM4	S	MSC 4720/2	COMSC 4700.2F	SNDL: 41A
MSC 4730-3	INSPECTION REPORT	N3/5	Q	MSC 4730/3	COMSC 3121.9A	MSCREP
MSC 4740-1	MSC OCEAN TOW DEPARTURE REPORT	N3/5	S	MESSAGE/ LETTER	COMSC 4740.1D	SNDL: 41B, 41C
MSC 4740-2 MIN: CONSIDERED	MSC OCEAN TOW ARRIVAL & FINAL DELIVERY REPORT	N3/5	S	MESSAGE	COMSC 4740.1D	SNDL: 41B, 41C
MSC 4740-3	SALVAGE REPORT (SALREP)	N3/5	S	MESSAGE	COMSC 3120.2D, 3121.9	TIME CHARTERED TANKERS
MSC 4740-4	REPORT OF SALVAGE ASSISTANCE TO OTHER SHIPS	N3/5	S	MESSAGE	COMSC 3121.9A	TIME CHARTERED TANKERS
MSC 5000-2	CHANGE OF COMMAND REPORT (OIC MILDEPT)	N002	S	LETTER	COMSC 3120.2D	SNDL: 41J
MSC 5000-3	CHANGE OF COMMAND REPORT (MASTER USNS)	N002	S	MESSAGE/ LETTER	COMSC 3120.2D	SNDL: T-100
MSC 5000-4	RELIEF OF DEPARTMENT HEAD REPORT (USNS)	N002	S	MESSAGE/ LETTER	COMSC 3120.2D	SNDL: T-100
MSC 5100-9 MIN: CONSIDERED	ACCIDENT REPORT OF VEHICLES BEING TRANSPORTED WITH FUEL IN EXCESS OF ONE-FOURTH TANK FULL	PM5	S	MESSAGE	COMSC 3121.9A, 8023.4	SNDL: 41B, 41C, 41D3, T-100, TIME CHARTERED TANKERS
MSC 5102-1	REPORT OF INVESTIGATIONS OF ACCIDENTS, INJURIES, PROPERTY LOSSES, AND OTHER MISHAPS	N2	S	LETTER	COMSC 5102.1B	APPOINTED SENIOR INVESTIGATING OFFICER
MSC 5112-1	REPORT OF UNSATISFACTORY MILITARY POSTAL MAIL SERVICE FOR USNS SHIPS	N0021	S	MESSAGE	COMSC 3120.2D, 3121.9A; SECNAV 5500.4G	SNDL: T-100, TIME CHARTERED TANKERS

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
MSC 5212-1A	DISPOSITION OF INACTIVATED SHIPS RECORDS	N0021	S	SF 135	COMSC 5212.3C	SNDL: 41B
MSC 5370-1	ALCOHOLIC BEVERAGE VIOLATION	PM5	S	LETTER	COMSC 3121.9A	CONTRACT OPERATED SHIPS
MSC 5370-2	CONTROLLED SUBSTANCE/NARCOTIC VIOLATIONS	PM5	S	LETTER	COMSC 3121.9A	CONTRACT OPERATED SHIPS
MSC 5510-1	LOSS OF PROTECTED CARGO, CLASSIFIED MATERIAL OR U.S. MAIL	N002	S	MESSAGE	COMSC 3120.2D, 3121.9A	ALL SHIPS & STATIONS
MSC 5820-1	STOWAWAY REPORT	PM5	S	MESSAGE	COMSC 3120.2D, 3121.9A	CONTRACTED OPERATED SHIPS
MSC 5910-1	MSC SHORE ADDRESS & SPACE DATA	N002	A	MSC 5910/2	COMSC 5910.1H	SNDL: 41B, 41C
MSC 6000-1	MEDICAL DEPARTMENT ACTIVITY REPORT	N14	M	PRESCRIBED FORMAT	COMSC 6000.1C	MSOs
MSC 6224-1	REPORT OF TUBERCULOSIS SCREENING	N14	A/TRI	FORM	COMSC 6000.1C	AREA COMMAND MEDICAL DEPTS
MSC 6224-2	SUMMARY OF TUBERCULOSIS INVESTIGATION REPORT	N14	S	PRESCRIBED FORMAT	COMSC 6000.1C; BUMEDINST 6224.8	AREA COMMAND MEDICAL DEPTS
MSC 6320-1	REPATRIATION/HOSPITALIZATION REPORT	N14	S	MESSAGE	COMSC 6000.1C	SNDL: T-100
MSC 7130-1	REPORT OF M&R EXPENDITURES AND ENCUMBRANCES	PM4	M	LETTER	COMSC 7130.1K, 4700.2F	SNDL: 41B
MSC 7130-6	MONTHLY BUDGET ABSTRACT	N81	M	MSC 7130/6	COMSC 7130.1K	SNDL: 41B, 41C
MSC 7720-8	PER DIEM & SPECIAL BILLING REPORT	N83	M	MSC 7720/21	COMSC 7720.1G	SNDL: 41B
MSC 7720-10	CARGO REPORT	N83	M	MSC 4610/20	COMSC 7720.1G	SNDL: 41B
MSC 7720-12	PETROLEUM REPORT	N83	M	MSC 7720/12	COMSC 7720.1G	SNDL: 41B
MSC 7720-34	ADVANCED LIFT REPORT	N83	M	MESSAGE	COMSC 7720.1G	SNDL: 41B
MSC 7720-35	COMMERCIAL BREAK BULK EXPENSE REPORT	N83	M	MSC 7720/35	COMSC 7720.1G	SNDL: 41B
MSC 7720-36	COMMERCIAL CONTAINER EXPENSE REPORT	N83	M	MSC 7720/36	COMSC 7720.1G	SNDL: 41B
MSC 7720-38	BILL OF LADING EXPENSE REPORT	N83	M	MSC 7720/38	COMSC 7720.1G	SNDL: 41B
MSC 8023-1	SHIP DELAY AWAITING INFORMATION REGARDING DANGEROUS/EXPLOSIVE CARGO	PM5	S	MSC 9032/1	COMSC 8023.4	SNDL: 41, T-100, TIME CHARTERED TANKERS
MSC 8023-2	CARGO AMMUNITION STOWAGE EVALUATION REPORT	PM5	S	PRESCRIBED FORMAT	COMSC 3121.9A	SNDL: T-100
MSC 12410-5 MIN: CONSIDERED	TRAINING & DRILL REPORT	N13	M	MSC 12410/5	COMSC 3120.2D, CMPI 410.7	SNDL: T-100

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
0192-DOD-AN(1001)	FEDERAL EMPLOYEES SERVING IN THE READY RESERVE	N12	A	LETTER	COMSC 1001.2A; DOD 1200.7; OPNAV 12910.2	ALL AGENCIES
0063-DOL-QU	CONTINUATION OF PAY FOR DISABLING JOB RELATED TRAUMATIC INJURIES SUSTAINED BY FEDERAL EMPLOYEES	N12	Q	PRESCRIBED FORMAT	FEDEMPCOMACT PL 93-416 20 CFR 10.206	AGENCIES HAVING EMPLOYEES IN A CONTINUATION OF PAY STATUS DURING THE PREVIOUS CALENDAR QUARTER
1146-DOL-XX	REPORT OF NAVY CIVILIAN OCCUPATIONAL INJURIES AND ILLNESSES	N00S	A	OPNAV 5102/8	OPNAV 5100.23D	SNDL: 41A, 41B (LANT, PAC, FE)
0234-EEO-AN	AFFIRMATIVE ACTION PLAN FOR HIRING, PLACEMENT AND ADVANCEMENT OF HANDICAPPED INDIVIDUALS	N00E	A	EEO 440, 441	EEO MGMT DIR 713	ALL AGENCIES
0218-OPM-SA(12340)	PART-TIME CAREER EMPLOYMENT PROGRESS REPORT	N12	SA	MESSAGE	5 USC 3407 FPM CHAPTER 340; OCPM 12340.1	ALL AGENCIES
0268-OPM-AN	FEDERAL EMPLOYMENT RECRUITMENT PROGRAM REPORT	N00E	A	OPM 1508	SECNAV 12720.5A; PL 95-454 5 CFR 720.207(a)	ALL AGENCIES
0305-OPM-AN	DISABLED VETERANS AFFIRMATIVE ACTION PLANS AND ACCOMPLISHMENT REPORTS	N00E	A	PRESCRIBED FORMAT	30 USC 2014, 5 CFR 720, FPM 720, SUBCHP 3	ALL AGENCIES
1060-OPM-AN	LISTING OF RECOGNITIONS AND AGREEMENTS	N12	A	LMR-4 CSC 913B	5 USC 7 EO 11491	ALL AGENCIES
BUPERS 1070-65	REPORT OF MISSING OR STOLEN ID CARDS	N15	S	LETTER	MILPERSMAN 4620150.11	ALL SHIPS AND STATIONS
BUPERS 1610-1	EVALUATION REPORT AND COUNSELING RECORD	N15	A	NAVPERS 1610.2 & 1616/26	BUPERS 1610.10	ALL SHIPS AND STATIONS
BUPERS 1770-1	CASUALTY ASSISTANCE CALLS PROGRAM REPORT	N15	S	NAVPERS 1770/7	BUPERS 1770.3	ALL SHIPS AND STATIONS THAT ARE ASSIGNED CACO DUTY
CONG-NAVSUP 5600-2	ANNUAL PLANT INVENTORY	N4	A	LETTER	NAVSUP 5600.16E	TAGS-29 AND TAGS-32
DD-A&T(AR)636	RESEARCH & TECHNOLOGY WORK UNIT INFORMATION SYSTEM	N10	AR	N/A	DOD 3200.12 R-1	ALL DOD COMPONENTS
DD-A&T(AR)1020(5102) MIN: CONSIDERED	SPECIAL INSTRUCTIONS FOR REPORTING SELECTED EXPLOSIVES AND CHEMICAL AGENT MISHAPS TO DDESB	N00S	AR	PRESCRIBED FORMAT	COMSC 3120.2D, 5100.17B; DOD 6055.7; OPNAV 5102.1C, 5100.19C; 10 USC 172	ALL DOD COMPONENTS

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
DD-A&T(A)1087	DOD PROPERTY IN THE CUSTODY OF CONTRACTORS	N4	A	DD 1662	COMSC 4340.3A; DFARS 245.505-14	CONTRACTORS
DD-A&T(A)1540	INVENTORY AND REVIEW SCHEDULE	N11	A	PRESCRIBED FORMAT	DOD 4100.33; OMB CIRC A-76	ALL DOD COMPONENTS
DD-AT(AR)1765	DOD FIRE REPORTING SYSTEM	N00S	AR	DD 2324/1	DOD 6055.6, 6055.7; OPNAV 11320.23E, 11320.25B	ALL DOD COMPONENTS
DD-A&T(Q)1833	PREPAID POSTAGE REPORT	N0021	Q	N/A	OPNAV 5218.7A; DOD 4525.8-M	ALL DOD COMPONENTS
DD-C3I(AR)1358	REPORT OF LOSSES, THEFTS AND RECOVERIES OF ARMS AMMUNITION AND EXPLOSIVES	N4	AR	PRESCRIBED FORMAT	DOD 5100.76, 5100.76-M	ALL DOD COMPONENTS
DD-DA&M(A)1379	DOD PRIVACY ACT (PA) ANNUAL REPORT	N9	A	OPNAV 5211/10	COMSC 5211.1A; DOD 5400.11-R; SECNAV 5211.5D	ALL DOD COMPONENTS
DD-DA&M(Q)1459	ADMINISTRATIVE SPACE REPORT - NATIONAL CAPITAL REGION	N4	SA	N/A	DOD 5305.4	ALL DOD COMPONENTS
DD-IG(SA)1574(5200)	DON SEMI-ANNUAL FOLLOWUP STATUS REPORT	N85	SA	PRESCRIBED FORMAT	SECNAV 5200.34D; DOD 7650.3; PL 95-452; OMB CIRC A-50	ALL SHIPS & STATIONS
DD-IG(SA)1580	POLICY FOR FOLLOW-UP ON CONTRACT AUDIT REPORTS	N101	SA	PRESCRIBED FORMAT	DOD 7640.2; PL 96-304; OMB CIRC A-50; NAPS 5242.191	ALL DOD COMPONENTS
DD-IG(SA)1717(7700)	SEMI-ANNUAL REPORT TO CONGRESS	N85	SA	PRESCRIBED FORMAT/ DD 2487	SECNAV 7700.7; DOD 7750.6; PL 95-452	ALL SHIPS & STATIONS
DD-ISA(AR)1161	ASYLUM AND TEMPORARY REFUGE REPORT	N3/5	X	MESSAGE	COMSC 3121.9A	ALL DOD COMPONENTS
DD-OPNAV 2112-1	SPECIAL WARNINGS TO MARINERS	N3/5	S	MESSAGE	SECNAV 2110.3A	ANY COMMAND
DD-OPNAV 5510-1	REPORT OF ADVERSE OR UNFAVORABLE ACTION	N15	S	N/A	OPNAV 5510.1H	COMMANDS TAKING PERSONNEL ACTIONS BASED ON DIS INVESTIGATION
DD-PA(A)1365(5720)	FREEDOM OF INFORMATION ACT REPORT TO CONGRESS	N9	A	DD 2564	COMSC 5720.8B; DOD 5400.7-R; SECNAV 5720.42E; 5 USC 552(d)	ALL DOD COMPONENTS

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DD-PA(AR)1381(5290)	DOD VISUAL INFORMATION (VI) PRODUCTION REQUEST AND EVALUATION AND APPROVAL AND REPORT	N00P	AR	DD 1995/1, 1995/2	COMSC 5290.1; DOD 5040.2; OPNAV 5290.1A; OMB CIRC A-114	ALL AGENCIES
DD-P&R(A)1045(1160)	EVALUATION OF BONUS PROGRAM PERFORMANCE	N15	A	PRESCRIBED FORMAT	DOD 1304.21, 1304.22; SECNAV 1160.1A; 37 USC 308	ALL DOD COMPONENTS
DD-P&R(A)1046(1160)	MONITORING BONUS AND SPECIAL DUTY ASSIGNMENT PAY PROGRAM	N15	A	PRESCRIBED FORMAT	DOD 1304.21; 1304.22; SECNAV 1160.1A	ALL DOD COMPONENTS
DD-P&R(Q)1052	REPORT OF DEPENDENTS, ACTIVE DUTY MILITARY PERSONNEL AND US CITIZEN EMPLOYEES	N15	Q	DD 2498	COMSC 12301.1A; DD 7730.19	ALL DOD COMPONENTS
DD-P&R(A)1345	INCENTIVE AWARDS PROGRAM ANNUAL REPORT (<i>MILITARY PERSONNEL</i>)	N12	A	DD 1609	DOD 5120.16; OPNAV 1650.8C	ALL DOD COMPONENTS
DD-SECNAV 5370-1	STATEMENT OF AFFILIATIONS AND FINANCIAL INTERESTS REPORT	N2	S	DD 1555	COMSC 5370.1M; SECNAV 5370.2J	ALL NAVAL EXECUTIVE PERSONNEL O-7'S AND GS-16'S AND ABOVE
DD-SECNAV 5370-2	FINANCIAL DISCLOSURE REPORT	N2	A	SF 278	COMSC 5370.1M; SECNAV 5370.2J	ANY COMMAND
JAG 5820-3 MIN: CONSIDERED	INDIVIDUAL CASE REPORT/EXERCISE OF CRIMINAL JURISDICTION BY FOREIGN TRIBUNALS OVER US PERSONNEL	N2	S	MESSAGE	COMSC 3120.2D; SECNAV 5820.4G	FLTCINCs, Force Cmdrs, Special Force Cmdrs, Europe
MED 5360-11	DECEDENT AFFAIRS DEATH REPORT	N14	S	MESSAGE	COMSC 6000.1C; NAVMEDCOM 5360.1	ALL SHIPS & STATIONS
MED 6220-3	DISEASE ALERT REPORT	N14	S	MESSAGE	COMSC 6000.1C; NAVMEDCOM 6220.2A	SHIPS & STATIONS HAVING MEDICAL PERSONNEL
MED 6500-1	REPORT OF HEAT/COLD INJURY	N14	S	NAVMED 6500/1	COMSC 6000.1C, 5100.17B; OPNAV 5100.19C	ALL SHIPS & STATIONS
NAVCOMPT 7000-11	BUDGET CLASSIFICATION/FUNCTIONAL CATEGORY/EXPENSE ELEMENT REPORT	N81	M	NAVCOMPT 2171	NAVSO P3006, P3013-1	SNDL: 41A
NAVCOMPT 7200-1	REPORT OF COMMENCEMENT/ DETACHMENT FROM DISBURSING DUTY	N8	AR	LETTER	FMR VOL 5	COMMANDS HAVING DISBURSING OFFICES

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
NAVCOMPT 7250-6	REPORTS TO SECRETARY OF TREASURY OF LARGE DEPOSITS AND DISBURSEMENTS	N8	AR	LETTER	NAVCOMPTMAN 04190600	DISBURSING OFFICES
NAVCOMPT 7250-8	REPORT OF DISBURSEMENTS AND COLLECTIONS	N8	M	MESSAGE	FMR VOL 5	DISBURSING OFFICES
NAVCOMPT 7301-28	FINANCIAL TRIAL BALANCE REPORT	N81	M	NAVCOMPT 2199	NAVSO P3006, P3013-1	SNDL: 41A
NAVCOMPT 7320-8	PROPERTY RECORD	N4	AR	DD 1342	NAVCOMPTMAN 036201, 035205	ALL SHIPS & STATIONS
NAVCOMPT 7321-1	RECONCILIATION OF PLANT ACCOUNT	N4	Q	NAVCOMPT 167	NAVCOMPTMAN 036515	ALL SHIPS & STATIONS
NAVCOMPT 7410-1	LABOR ROLL SUMMARY	N8	M	NAVCOMPT 2051	NAVCOMPTMAN 033902	COMSCLANT & COMSCPAC
NMPC 1301-13	OFFICER HOSPITALIZATION REPORT	N14	S	LETTER	MILPERSMAN ART 1810520.4	ALL SHIPS & STATIONS
NMPC 1611-5	NONJUDICIAL PUNISHMENT OF OFFICERS	N15	S	LETTER	MILPERSMAN ART 3410100.2 CH-1	ALL SHIPS & STATIONS
NMPC 1611-6 MIN: CONSIDERED	CIVIL ACTION REPORT	N15	S	LETTER	MILPERSMAN ART 3410100.2 CH-1	ALL SHIPS & STATIONS
NMPC 1611-7 MIN: CONSIDERED	UNAUTHORIZED ABSENCE OF OFFICERS	N15	S	MESSAGE	MILPERSMAN ART 3410100.9	ALL SHIPS & STATIONS
NMPC 1770-4	PERSONNEL CASUALTY REPORT - DEAD OR MISSING OFFICER/ENLISTED INJURED/SUICIDE ATTEMPTS	N15	S	MESSAGE	MILPERSMAN ART 4210160, 5440222	COMMAND AT WHICH THE CASUALTY OCCURRED
NAVOCEANCOM 3140-10	COLLECTION AND REPORTING OF BATHYTHERMOGRAPH OBSERVATIONS	N3/5	X	CNOC 3167/2, MESSAGE	COMSC 3120.2D, 3121.9A; OPNAV 3141.1; NAVOCEANCOM 3140.1J	ANY SHIP, SUBMARINE AND AIRCRAFT
OLA 5700-1	FACT AND JUSTIFICATION SHEET	N11	S	PRESCRIBED FORMAT	SECNAV 5700.9D; OPNAV 3111.14U	FLTCINCS, TYCOMS, COMSC, OCEANCOM, COMNAVSECGRU, COMNAVTELCOM, SYSCOMS, CNAVRES, NAVINTCOM
OMB 0703-0014	APPLICATION FOR MSC AFLOAT EMPLOYMENT	N12	S	MSC 12310/1	OMB APPROVAL OF 19 MAY 89	INDIVIDUAL OR HOUSEHOLDS
OPNAV 4100-7	NAVY ENERGY USAGE REPORTING SYSTEM (<i>NEURS</i>)	N4	M	MESSAGE	OPNAV 4100.11B	ALL SHIPS
OPNAV 4860-4	REQUEST FORMAT (<i>NEW REQUIREMENTS, EXPANSIONS</i>)	N11	S	N/A	DOD 4100.33; OPNAV 4860.7B	SNDL: 41A, 41B, 42B, 42D, 42L, 42FF

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
OPNAV 4860-5	REVIEW FORMAT	N11	S	N/A	DOD 4100.33; OPNAV 4860.7B	SNDL: 41A, 41B, 42B, 42D, 42L, 42FF
OPNAV 4860-6	FORMAL COST COMPARISONS	N11	S	N/A	DOD 4100.33; OPNAV 4860.7B	SNDL: 41A, 41B, 42B, 42D, 42L, 42FF
OPNAV 4860-7	REQUEST FOR DIRECT CONVERSION	N11	S	N/A	DOD 4100.33; OPNAV 4860.7B	SNDL: 41A, 41B, 42B, 42D, 42L, 42FF
OPNAV 5090-2 MIN: CONSIDERED	OIL SPILL REPORT	N00EP	S	MESSAGE	COMSC 5090.5, 3121.9A; OPNAV 5090.1B	ALL SHIP AND SHORE COMMANDS THAT SPILL OIL
OPNAV 5090-3	HAZARDOUS SUBSTANCE RELEASE REPORT	N00EP	S	MESSAGE	COMSC 5090.5, 3121.9A; OPNAV 5090.1B	ALL SHIP AND SHORE COMMANDS RELEASING HAZARDOUS SUBSTANCES
OPNAV 5090-7	STATUS OF ELIMINATIONS OF ODS's IN SPECIFICATIONS & STANDARDS	N7	SA	LETTER	COMSC 5090.3B; OPNAV 5090.1B	ECHELON 2 COMMANDS
OPNAV 5090-8	OZONE DEPLETING SUBSTANCES ANNUAL REPORT	N7	A	DD 2530	COMSC 5090.3B; OPNAV 5090.1B	COMMANDING OFFICERS ASHORE & AFLOAT
OPNAV 5100-15	ACTIVITY INSPECTION REPORT	N00S	S	PRESCRIBED FORMAT/ OPNAV 5100/12	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5100-16	HAZARD REPORTS	N00S	S	PRESCRIBED FORMAT	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5100-17	APPEALS OF HAZARD REPORTS	N00S	S	PRESCRIBED FORMAT	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5100-18	CENTRALLY MANAGED HAZARD ABATEMENT COSTS	N00S	S	LETTER	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5100-19	OCCUPATIONAL SAFETY AND HEALTH (OSH) MANAGEMENT EVALUATION REPORT	N00S	TRI	LETTER	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5100-20	REPORTS OF OSHA INSPECTIONS	N00S	S	N/A	OPNAV 5100.23E	ANY COMMAND
OPNAV 5100-21	NAVOSH COST REPORT	N00S	A	N/A	OPNAV 5100.23E	ALL SHORE ACTIVITIES
OPNAV 5102-4 MIN: CONSIDERED	MOTOR VEHICLE MISHAP REPORT	N00S	S	MESSAGE TRAFFIC	COMSC 5100.17B; OPNAV 5100.19C, 5102.1C	PERSONNEL INVOLVED IN A VEHICLE MISHAP
OPNAV 5102-5	DIVING MISHAP/HYPERBARIC TREATMENT/DEATH REPORT	N00S	S	MESSAGE TRAFFIC	COMSC 5100.17B; OPNAV 5100.19C, 5102.1C	ACTIVITY SAFETY OFFICES

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
OPNAV 5102-6	MISHAP REPORT (MR)	N00S	S	MESSAGE TRAFFIC	COMSC 5100.17B; OPNAV 5100.19C	ACTIVITY SAFETY OFFICES
OPNAV 5102-7	MISHAP INVESTIGATION REPORT (MIR)	N00S	S	MESSAGE TRAFFIC	COMSC 5100.17B; OPNAV 5100.19C	ACTIVITY SAFETY OFFICES
OPNAV 5102-7A	MISHAP INVESTIGATION REPORT ENDORSEMENTS (MIREs)	N00S	S	MESSAGE TRAFFIC	COMSC 5100.17B; OPNAV 5100.19C	ACTIVITY SAFETY OFFICES
OPNAV 5102-9	INTERIM SAFETY REPORT	N00S	S	MESSAGE	OPNAV 5100.23E	ACTIVITY SAFETY OFFICE
OPNAV 5102-10	OFF DUTY, RECREATIONAL, ATHLETIC AND HOME SAFETY REPORT	N00S	S	MESSAGE	OPNAV 5100.19C	SNDL: T-100
OPNAV 5102-11	SHORE SAFETY INVESTIGATION REPORT (SSIR)	N00S	S	PRESCRIBED FORMAT	OPNAV 5100.23E	ACTIVITY SAFETY OFFICE
OPNAV 5102-12	SAFETY REPORT (SR)	N00S	S	OPNAV 5012/9	OPNAV 5100.23E	ACTIVITY SAFETY OFFICE
OPNAV 5214-1	REPORTS ANALYSIS DATA FORM	N0021	S	OPNAV 5214/10	SECNAV 5214.2B	ANY ORIGINATOR OF A REPORTING REQUIREMENT
OPNAV 5350-2	SUBSTANCE ABUSE REPORT	N15	S	LETTER	COMSC 5350.2A; OPNAV 5350.4B	ALL SHIPS AND STATIONS
OPNAV 5350-4	URINE SAMPLE CUSTODY DOCUMENT AND REPORT OF LABORATORY ANALYSIS	N15	S	OPNAV 5355/2	OPNAV 5350.4B	ALL SHIPS AND STATIONS
OPNAV 5350-9	DRUG AND ALCOHOL ABUSE SEMI-ANNUAL REPORT (DAASR)	N15	SA	OPNAV 5350/10	OPNAV 5350.4B	ALL DOD COMPONENTS
OPNAV 5500-1 MIN: CONSIDERED	MISSING, LOST, STOLEN OR RECOVERED GOVERNMENT PROPERTY	N4	S	LETTER/ MESSAGE	COMSC 3121.9A SECNAV 5500.4G	ANY COMMAND
OPNAV 5510-6B	PRELIMINARY INQUIRY INTO COMPROMISE OR SUBJECTION TO COMPROMISE OF CLASSIFIED INFORMATION	N15	S	LETTER	OPNAV 5510.1H	ANY COMMAND RECEIVING A REPORT OF POSSIBLE COMPROMISE
OPNAV 5510-6C	JAG MANUAL INVESTIGATION INTO COMPROMISE OF CLASSIFIED INFORMATION	N15	S	LETTER	OPNAV 5510.1H	ANY COMMAND WITH CLASSIFIED INFORMATION REPORTED AS COMPROMISED
OPNAV 5510-6D	SABOTAGE, ESPIONAGE OR DELIBERATE COMPROMISE	N15	S	MESSAGE	OPNAV 5510.1H	ANY COMMAND BECOMING AWARE OF THE SUBJECT MATTER
OPNAV 5510-6E	COMPROMISE THROUGH PUBLIC MEDIA	N15	S	PRESCRIBED FORMAT	OPNAV 5510.1H	ANY COMMAND BECOMING AWARE OF THE SUBJECT MATTER

RCS	SUBJECT	ORIG CODE	FREQ	FORM	AUTHORITY	RESPONDENT
OPNAV 5510-6G	SECURITY DISCREPANCY NOTICE	N15	S	OPNAV 5511/51	OPNAV 5510.1H	ANY COMMAND BECOMING AWARE OF THE SUBJECT MATTER
OPNAV 5510-6K	DENIAL, REVOCATION OR TERMINATION OF A SECURITY CLEARANCE	N15	S	LETTER	OPNAV 5510.1H	ANY COMMAND BECOMING AWARE OF THE SUBJECT MATTER
OPNAV 5510-6N	EMERGENCY DESTRUCTION OF CLASSIFIED MATERIAL	N15	S	MESSAGE	OPNAV 5510.1H	ANY COMMAND REQUIRED TO DESTROY CLASSIFIED MATERIAL
OPNAV 5510-6P MIN: CONSIDERED	CONTACT BETWEEN US NAVAL PERSONNEL AND FOREIGN REPRESENTATIVES	N15	S	PRESCRIBED FORMAT	OPNAV 5510.1H	ANY PERSON HAVING CONTACT WITH A CITIZEN OF A COMMUNIST CONTROLLED COUNTRY
OPNAV 5754-2	LOSS, DAMAGE TO OR DESTRUCTION OF LOANED ART	N4	S	N/A	OPNAV 5754.1	NAVAL SHIPYARDS
OPNAV 5820-1	DOD SUPPORT TO CIVILIAN LAW ENFORCEMENT OFFICIALS	N15	Q	PRESCRIBED FORMAT	SECNAV 5820.7B	ALL ECHELON II COMMANDS
OPNAV 6110-3	COMMAND PHYSICAL READINESS	N11	A	OPNAV 6110/1	COMSC 6110.1C; OPNAV 6110.1D	COMMANDS WITH FITNESS COORDINATORS
OPNAV 6110-4	RISK FACTOR SCREENING/PHYSICAL READINESS TEST RESULTS	N11	S	OPNAV 6110/2	COMSC 6110.1C; OPNAV 6110.1D	COMMANDS WITH FITNESS COORDINATORS
OPNAV 12298-3	MONTHLY MANPOWER REPORT	N11	M	OPNAV 12298/2	COMSC 5520.2; OPNAV 12298.1	ALL COMMANDS EMPLOYING CIVILIANS
OPNAV 12713-5	DISPOSITION OF COMPLAINT OF DISCRIMINATION	N00E	S	NAVSO 12713/3	SECNAV 5215.17	MSC
SECNAV 5212-1	ACCIDENTAL DESTRUCTION OF RECORDS	N0021	S	LETTER	SECNAV 5212.5C	ALL RECORDS MANAGERS
SECNAV 5238-1	INVENTORY OF COMPUTER RESOURCES	N6	S	N/A	SECNAV 5238.1C	ALL ACTIVITIES
SECNAV 5238-3	EXCESS COMPUTER RESOURCES AVAILABLE FOR REUTILIZATION OR REDISTRIBUTION	N6	S	N/A	SECNAV 5238.1C	ALL ACTIVITIES
SECNAV 5755-1	EXCHANGE OF EXCESS GOVERNMENT OWNED EQUIPMENT	N4	SA	N/A	SECNAV 5755.2	ALL ACTIVITIES
SPCC 8010-12 MIN: CONSIDERED	AMMUNITION TRANSACTION REPORT	N4	Q	MESSAGE	COMSC 4000.2A, 8010.3B; SPCC 8010.12	ALL MSC ACTIVITIES WITH AN AMMUNITION ALLOWANCE

LIST OF CANCELLED REPORTS

<u>RCS</u>	<u>REASON</u>	<u>ORIGINATING CODE</u>
MSC 1000-1	SIP	N15
MSC 5112-3	SIP	N0021
OPNAV 8023-5	SIP – OPNAVINST 8020.14	PM3